Port Library Board of Trustees Meeting
Minutes, August 3, 2009

Port Library Board of Trustees met August 3, 2009, for their regularly scheduled meeting. Chairman, Rick Larson, called the meeting to order at 5:32pm. **Present** were Rick Larson, Kitty Wagner, Mike Wilkison, Linda Duntz, Verlin Kolman & Director Pat Heidrick. City Administrator, Glen Rodden, was welcomed to our community and to our meeting. Carol Porter joined the group at 5:58pm.

Minutes of the July 6th meeting were reviewed. Verlin Kolman moved their acceptance with a second by Linda Duntz. Passed.

Financial report was reviewed. Linda Duntz moved to approve. Mike Wilkison seconded and motion passed.

Director's report:
- Courier service has begun
- Brandi Watson has given her 2-wk notice to leave August 10th
- Roof work began July 15. Work is covered by insurance.
- July 17 Smoky Hills Pub TV presented a Pre-K program
- Summer Program for independent readers has concluded
- KPERS final annual statement positive balance has been credited to this
  month's report
- Welcome note was sent to incoming City Admin. Rodden
- Linux group meets the 2nd & 4th Thurs evenings each month
- Fall Story Port begins late August
- Rotating van stop scheduled for August 13th
- Traveling Story Port goes to its 7th season this fall
- Pat on vacation Aug. 4-7
- Workshop here all day Sept. 1st
- Fall Assembly in Great Bend Sept. 16th—Lib closed
- Labor Day observed Sept. 7—next meeting Sept. 8th

Old Business:
Rick has spoken with Murray McGee about the BJCF property. After discussion Rick was asked to see if a tour of the buildings could be arranged.
Verlin Kolman moved and Mike Wilkison seconded a motion instructing the library director to send Gerald Zimmer, realtor representing sellers of the 205 W. Main property, a letter stating the Port Library Board of Trustees is not interested in the location as a potential public library site. Motion passed.
Search committee has received additional resumes. Committee will meet this month to review all applications received to date.

New Business:
The Board was asked to consider increasing the insurance coverage on property

(desks, file cabinets, clocks, computers, etc.) and materials. Pat presented a report of what coverage we have now and the premiums presently paid. Included was an itemized estimate of potential replacement costs. Trustees asked this item be put on the November agenda.

Rick presented a letter from Kansas Broadband Inc. The company is applying for a grant that would provide Internet service for a two-year period for libraries in their area. This would not be to replace the Internet service we have now. They are asking for a letter of support. We are not committing to anything, although a cost to us would be an additional modem necessary. The board agreed to send a letter.

CKLS would like to arrange a workshop for our Trustees during a board meeting here. October was the first choice with November the second choice. Subjects from the suggested list we chose to have addressed were "creating an exciting library" and "customer surveys".

Kan-Ed is asking for a letter of interest to be sent to the State Library for potentially providing tele-conferencing equipment in our library. Their goal is to have such equipment at one library in each county by the end of 2010. There would be a 2-year grant to cover the initial cost. They would try to find other funding sources for libraries after that time period. Verlin moved and Kitty seconded we send the letter of interest and complete the on-line survey. Motion passed.

Mr. Rodden was invited to offer comments. He spoke of the BJCF facility situation, library facility needs and his hope that grass roots interest will help move the project forward.

Rick moved and Verlin seconded a motion to adjourn. Motion passed and the meeting adjourned at 6:37pm.