

PORT LIBRARY MINUTES
8/12/2013

President Rick Larson called the meeting to order at 5:30 p.m., members present were Rick Larson, Verlin Kolman, Tori Bowers, Keith Bottrell, Connie Kopsa, John Highland and librarian Rachel Malay.

The minutes of the June meeting were reviewed and approved as written.

The financial report and bills to be paid were reviewed. Rachel pointed out all accounts were within the budget; the landscaping and donated bricks were installed and paid. John made a motion to accept the minutes, financial report and pay the bills, seconded by Keith; the motion carried 6-0.

Rachel provided a monthly report, highlighting that battery operated alarms have been installed, providing a loud sound when the emergency exit doors are opened. The summer programs for children have created additional noise and library use. The Library is receiving a BILINGUAL SPANISH EARLY LEARNING LITERACY STATION, known as an AWE machine, valued at \$2700.00, at no cost, due to grants received. Rachel will be attending the Association of Rural and Small Libraries conference in Omaha September 9-11th. The Kansas Library Association meeting is October 9-11th in Topeka.

OLD BUSINESS

Connie reported the committee to review the Policy Handbook had met and were making good progress.

The committee to establish a form for EVALUATION OF LIBRARY DIRECTOR presented a number of recommendations and a form to be used. These forms were presented to members for input and potential adoption at the next meeting.

The coffee corner, which is an on going program and is an exception to the food and drink policy, was discussed briefly. Previously it was noted, that the exception would continue with Connie providing supervision.

Connie reported the landscaping was complete, the billing of \$2389.00 and \$1091.75 exceeding the \$3100.00 approve expenditure; resulting in Mr. Benedict donating the \$300.00 overage. Further, no drip system was installed, as native and arid plants were used and are well established, due to the rain.

NEW BUSINESS

None

OTHER BUSINESS

Rachel reported the options for concealed weapons in public buildings, as established by state law. Noting that taking down the "NO GUNS" sign would solve the immediate problem, as opposed to providing security and enforcement measures. We will deal with the options in the future.

Connie made motion to adjourn, Verlin seconded; the motion carried 6-0.

NEXT MEETING: MONDAY, September 9, 2013 at 5:30 p.m.