

Port Library Board of Trustees
Special Meeting
January 23, 2012

Present were Rick Larson, Verlin Kolman, Kitty Wagner, Sally Williams, Craig Cousland and Director Rachel Malay. Absent were Connie Kopsa & Jeri Bates.

President Verlin called the meeting to order at 5:30 p.m. The purpose of the meeting is to discuss and finalize contacts with Cunningham Cable & Design Central, approve putting a concrete slab in the new library basement and discuss the recent tour to other libraries.

The discussion of our tour included pictures of both facilities and what our impression of the libraries at Abilene and McPherson were.

The discussion about a contract with Design Central was next. Design Central could help us with furniture and shelving choices plus carpet type and color. Both Abilene and McPherson used them and spoke very highly of their work. After some discussion Craig moved to approve Verlin signing the contract and Rick seconded the motion which carried.

Rachel had contacted Cunningham about our internet service in the new building and having them run the necessary wiring. They had given her an estimate for \$1,310.38 to complete the work. Some questions were asked and answered. Sally moved to have Cunningham do the internet wiring work with a second by Kitty. Motion carried.

Which book drop to purchase was discussed with 3 options presented. After some discussion about which was best Rick moved to purchase the Value Star Ease Gemini model and Kitty seconded. Motion carried.

We had previously discussed pouring concrete in the basement for more storage but had not decided how much. Verlin had an estimate from the contractor for \$3,703.00 to pour $\frac{1}{4}$ of the basement. We thought the price was right and now was the time to do it as later was not possible. Rick moved to pour the concrete, with a second by Sally the motion carried.

Verlin had an estimate for treatment of termites in the building and after some discussion the item was tabled till a later date.

The meeting was adjourned at 6:40 p.m.