

## **BOARD MINUTES 1/13/2014**

**President Rick Larson called the meeting to order at 5:30 p.m., members present were Rick Larson, Craig Cousland, Verlin Kolman, Keith Bottrel, John Highland and librarian Rachel Malay.**

**The minutes of the December meeting were reviewed, Keith made a motion to approve, seconded by Craig, and the motion carried 5-0.**

**The bills and budget were reviewed by Rachel. She noted the expenditure exceeded the city allowance, but not the budget requested. Further, the resolution for the 2014 budget needs to be changed to facilitate receiving the approved mill levy limit. The year end financial report will be presented at the next meeting. John made a motion to accept the financial report and pay the bills, seconded by Keith; the motion carried 5-0.**

**The directors' report highlighted, the year end STATISTICAL REPORT concerning library activities. Youth activities have shown a good increase. The Shaffer room continues to be a strong drawing point, with good use. Members of CKLS and the state librarian toured the library, exchanged ideas and had lunch with the library staff and board members. The fire department will tour the facility this month to familiarize the department with the layout. The exterior signage is complete, boldly displaying PORT LIBRARY. Rachel will be conducting an E-reader workshop to assist patrons and increase the potential use. The friend of the library hosted a book sale, held a regular meet and provided minutes to library board.**

### **OLD BUSINESS**

**President Larson reported potential members for the upcoming Board openings, asking for additional suggestions. Further, Rachel was asked to provide an insert for the City bill, soliciting individuals to signup.**

### **NEW BUSINESS**

**The Board moved to the entrance to discuss a "Display Case in the Entryway", soliciting member's ideas as to needs and individual to do the work. Rick will continue with the follow-up activity.**

**Bids for a "Panic Alarm system" from Excel and Beloit Entertainment system were reviewed. Action was tabled until next meeting in an effort to provide additional information and determine need.**

**Chairman Rich adjourned the meeting.**

**NEXT MEETING: MONDAY, February 10, 2014 at 5:30 p.m.**