

Port Library BD. of Trustees  
Special Meeting  
July 11, 2011

Pres. Verlin Kolman called the meeting to order at 5:00 p.m. Present were Verlin, Rick Larson, Kitty Wagner, Craig Cousland, Rachel Malay & Donnie Marrs. Connie Kopsa arrived at 6:00 p.m. The purpose of the meeting was to review the plans for the new building.

Donnie explained the plans for the new bldg. and why we are doing things a certain way. Plans reviewed were the floor plan, lighting, HVAC, ceiling, doors & the power grid for the building. The lights in the ceiling are a certain type to conserve energy and will generate less heat. Color can be added to the lighting to emphasize certain area of the building and make it more comfortable. Some doors will have windows and some will not depending on where the doors are located. The overhead door on the West side will be replaced with 2 swinging steel doors & the present front doors will be left in place as they are not too old & in good shape.

After some discussion about putting some study desks around the building and the need for electricity it was decided to put a computer with the library inventory (OPAC station) beside one of the support poles and run electricity there as the pole needs covered anyway so an electric line would not be a problem. The location of the study desks will be decided later.

The meeting adjourned at 6:30 p.m. Rick Larson Sec.