

Port Library Board of Trustees
Regular Meeting
July 05, 2011

President Verlin Kolman called the meeting to order at 5:30 P.M. with all members present except Craig Cousland. Rachel Malay and Marla Evert were also present.

The minutes of the June 6th & June 13th meetings were reviewed and approved on a motion by Connie Kopsa and 2nd by Kitty Wagner.

The Financial reports were discussed. The motion to approve the financial statement and allow paying of the bills was made by Rick Larson and 2nd by Connie Kopsa. Motion was approved.

There was some discussion about how to track the building funds throughout the new building construction process. Rick Larson made a motion to open a checking account at Farmway Credit Union and pay all construction bills through that account. The motion was 2nd by Jeri Bates and carried.

Rachel Malay's director's report was approved as presented. Rachel stated that being closed on Tuesdays has ended as the automation process is going well and they are about 2/3s finished.

Rachel Malay presented the 1st bill from Donnie Marrs for his services. Another discussion followed about construction bills and resulted in Rick Larson making a motion that when all CD's come due they will be transferred to a savings account at the bank where the money is currently invested and then transferred to the checking account to be established at Farmway Credit Union to be used as needed. Connie Kopsa 2nd and the motion carried.

Connie Kopsa handed out a previously created flier outlining planned recognition for various giving levels in the new building and asked board members to review the levels for giving and recognition so that the board can discuss approve this at the next meeting.

There being no further business Sally Williams moved to adjourn, Rick Larson 2nd & the motion carried. Meeting adjourned at 6:30 p.m.