

Port Library Board of Trustees Meeting Minutes
July 14, 2014

President Verlin Kolman called the meeting to order at 5:30 p.m., members present were Tori Bowers, Joyce McKinney, Lorraine Jensby, Keith Bottrell, John Highland and Marla Evert-Sarver.

PUBLIC COMMENT:

The library received a letter from Sally Williams in regards to the landscaping in front of the library and the memorial bricks. It was discussed that the bricks were originally placed with mortar and now a row of them need to be removed and replaced with sand underneath. Keith Bottrell volunteered to take a look at the bricks and work on them. In regards to the landscaping, Lorraine Jensby and her husband were at the library a couple of times to clean up the weeds. We appreciate their hard work! Lorraine suggested some mulch needed to be put down to help with weed control. Verlin is going to check with Great Plains Landscaping about getting plants marked and he will check with the city and custodian Craig Marcotte about mowing.

The minutes of the June meeting were reviewed. With a name change made.

The financial report and bills to be paid were reviewed.

The director's report was reviewed. Rachel talked about the summer programs and how busy the library was with kids and their parents. The current library staff will cover the vacant circulation assistant position until the first of the year. The lock on the front door needed to be cleaned and repaired. Also, the library will be working with the Norton Correctional Facility on a microfilming service they offer.

Keith made a motion to accept the corrected minutes of the June meeting, the financial report and the director's report. John seconded and the motion carried 6-0.

OLD BUSINESS:

There was more discussion involving the landscaping and memorial bricks. Please see actions decided in Public Comment.

NEW BUSINESS:

Marla informed the board that the city franchise fee is going up on the Cunningham Cable bill. She also informed the board that the KPERS rate will be increasing in the next year. We will see these changes on the financial report in coming months.

With no further business to discuss, a motion was made by Lorraine to adjourn the meeting, seconded by Joyce and the meeting adjourned at 6:20 p.m.

Tori Bowers, secretary

Next meeting will be Monday, August 11, 2014 at 5:30 PM.