

Port Library Board of Trustees
Minutes
March 7, 2011

The Port Library Board of Trustees met Monday March 7, 2011. Trustees present were Verlin Kolman, Rick Larson, Craig Cousland, Sally Williams and Kitty Wagner. Director Rachel Malay was present.

Meeting was called to order at 5:29 p.m.

Minutes from the February 7th, 2011 meeting were reviewed. Rick Larson made a motion to approve minutes of the February meeting. Craig Cousland seconded. Motion passed.

Financial Reports were reviewed. Craig Cousland made a motion to approve the financial report and pay all bills. Motion was seconded by Sally Williams. Motion passed. We reviewed the list of CD's & Library accounts, maturity dates & balances. CD#31417 was redeemed in February. It was placed in savings at the Farmway Credit Union.

Directors Report:

February 8th - 9th -- Rachel was gone for Leadership Mitchell County, they visited K-State in Manhattan and toured all 3 branches of the government in Topeka.

February 10th --- Rotating Book Van here.

February 11th – CKLS Grant Committee met here the 11th. The first portion of CKLS grant funds should be distributed some time in February. Funds this year may be between \$7,000 & \$8,000.

February 14th – Friends of the Port Library met and solidified their bylaws. Annual dues are \$5.00. The Friends of the Library will host the Book sale May 4-7.

February 17th – Donnie Marrs met with the Library Board of Trustees and Director Malay. Once the board approves the floor plan an official drawing can be made.

February 17th -- Library received 47 reels of microfilm of the Beloit Daily Call March 26, 1906 to August 19, 1937, from Kansas State Historical Society

Old Business:

We reviewed and discussed the new Library floor plan as presented. Rick Larson made a motion to approve the basic design received from Mr. Marrs. Craig Cousland seconded. Motion passed.

New Business:

Director Rachel Malay presented a quote from CDW for new patron computers. Rachel is recommending the purchase of two ACER computers. Craig Cousland made a motion to approve the purchase of two ACER computers for \$578.54 each. Rick Larson seconded. Motion passed.

Other Business:

Verlin Kolman passed out copies of information about a tax credit. He asked all board members to please review the information.

David Chase has offered to donate a closed circuit camera system, up to eight cameras, to the new Library building. We will need to check on a Security system for the Library with Mr. Marrs.

Rick Larson made a motion to adjourn the meeting. The motion was seconded by Kitty Wagner. Motion passed. Meeting was adjourned at 6:16 p.m.

Next Meeting: Monday April 4, 2011 - 5:30 p.m.

Chairman

Secretary