

# **PORT LIBRARY MINUTES**

March 10, 2014

President Rick Larson called the meeting to order at 5:30 p.m., members present were Rick Larson, Craig Cousland, Verlin Kolman, Tori Bowers, John Highland, Keith Bottrel and librarian Marla Evert-Sarver.

The minutes were reviewed as written; Craig made a motion to accept, seconded by Tori: the motion carried 6-0.

Marla answered questions and clarified report as questioned by the board members. A motion to approve the consent agenda was made by Keith and seconded by John; the motion carried 6-0.

Marla presented the directors' report as Rachel was in Colorado for her husbands' grandmother's funeral, missing the board meeting and Tuesday, she was also absent the previous Wednesday and Thursday for her Uncle's funeral and Friday for state wrestling. The library was closed February 4<sup>th</sup> and 5<sup>th</sup> due to the severe weather and staff sickness.

The Schafer room was set-up for wireless router to facilitate the Crop Production Services in-service. They appreciated the use and the superior acoustics. Andrea attended a Summer Library Program workshop in Great Bend, assisting in a portion of the presentation. The ELMER equipment has been setup and tested, training will be March 20, 2014.

## **OLD BUSINESS**

Craig moved the Security system be tabled to gain addition information, seconded by Tori; the motion carried 6-0.

## **NEW BUSINESS**

Keith presented information concerning library insurance, outlining the coverage and indicating 3 companies indicated a willingness to bid. A discussion followed as to the amounts and premiums for each area, insurance amounts necessary and the library's responsibility. John made a motion to table the final decision, pending checking of the lease contract, recommended amounts and city responsibility, seconded by Verlin; the motion carried 6-0. Keith will work to resolve these issues, the board should be prepared to take action necessary for a bid packet.

## **OTHER BUSINESS**

A potential conflict on use of the Schafer room and board meeting was noted, it was agreed the regular meeting could be easily moved.

The date for Rachel's' evaluation was reviewed, John noted according to the minutes it will occur in November 2014.

Chairman Rick adjourned the meeting

**NEXT MEETING: Monday, April 14, 2014 at 5:30 P.M.**