

Port Library Board of Trustees Meeting Minutes
November 10, 2014

President Verlin Kolman called the meeting to order at 5:30 p.m., members present were Tori Bowers, Joyce McKinney, Lorraine Jensby, Keith Bottrell and Rachel Malay.

The minutes of the October meeting were reviewed with no changes.

The financial report and the bills to be paid were reviewed.

The director's report was reviewed. Rachel noted that Andrea attended the fall CKLS youth services workshop in Great Bend. Marla attended a KPERS workshop in Concordia. Andrea and Rachel both attended the Kansas Library Convention in Wichita. The Mincecraft night was well attended and enjoyed by all.

Keith made a motion to accept the minutes of the October meeting, the financial report and the director's report. Lorraine seconded and the motion carried 5-0.

Andrea and Rachel both provided the board with a report from the KLA Conference held in Wichita.

Rachel provided the board with the first annual report on Employees.

Old Business:

Update on roof repair: Keith and Verlin visited with Glen Rodden about a permanent solution to the library roof repair. Mr. Rodden is hopeful this will happen. Verlin also visited with the Mayor and he agreed the best option is for a permanent fix. Giesler roofing has been asked to evaluate the roof for a permanent fix. The city has not made a final decision yet.

Rachel mentioned that the ceiling tiles in the library will be replaced when the roofing repair fix has been determined.

Joyce made a motion to go into executive session at 6:00 p.m for 15 minutes to discuss non-elected personnel. Tori seconded the motion and the motion carried 5-0. No decisions were made during the executive session. The meeting room was opened at 6:15 p.m.

Other Business:

A reminder was given about the meeting in Concordia on Tuesday November 18th.

Rachel told the board about the Library's "Aisle of Lites" that will be taking place on December 12th from 5 – 6 p.m.

With no further business to discuss, a motion was made by Keith to adjourn the meeting, seconded by Lorraine. The meeting was adjourned at 6:20 p.m.

Tori Bowers, secretary

Next meeting will be Monday, December 8, 2014 at 5:30 p.m.