

October 6, 2008
Port Library Board Meeting Minutes

The Port Library Board of Trustees met October 6, 2008. Chairperson Rick Larson called the meeting to order at 5:33 p.m. Members present were Rick Larson, Carol Porter, Brenda Schultz, Kitty Wagner and Director Pat Heidrick. Joining us at 5:36 and 5:38 were Kelly Kimerer and Linda Duntz. Also in attendance were Beloit City Administrator Doug Gerber, assistant Stacy Thompson and 4th ward City Councilor Craig Cousland.

Minutes from the September 8th meeting were reviewed. Rick Larson made a motion to approve the minutes.

Brenda Schultz seconded. Motion passed.

Brenda Schultz made a motion to approve the financial report and pay all bills. Carol Porter seconded. Motion passed.

Directors Report-

- Brandi Watson is our new Library Assistant
- Library break-in and missing monies..
- 4H posters on display at the Library this month.
- October 16th - Rotating Book Van.
- October 20th - Trustee meeting in Minneapolis - 7:00 p.m.

Director Pat Heidrick and Rick Larson will be attending, Brenda Schultz and Carol Porter may also go.

Director Pat Heidrick received a phone call from Law Enforcement on recent Library break-in, she stepped out of meeting to take the call.

Chairperson Rick Larson directed members to review Directors report.

- St John's students carried in boxes of books for part of the Social Justice Day project.
 - October 23-25th - Port Library Book Sale begins.
 - Volunteers would be appreciated!
 - CKLS Executive Committee will be here Wednesday November 12th. All members are invited to attend. Please let Pat know if you are attending for lunch and or meeting. Any volunteers for bringing treats?
- Pat Heidrick returned with information that a juvenile had been charged with the recent break-in.

Kelly Kimerer made a motion to approve the Directors report as read. Rick Larson seconded. Motion passed.

Old Business-

Rick Larson mentioned that we could save an estimated \$140,000 by reducing the size of the projected Library basement area, by not having an elevator. A basement of 1,500 square feet for storage and mechanicals is possible before ADA requirements apply.

Rick Larson visited with Murray McGee. They discussed the possibility of using Fort Riley ground penetrating radar on the projected new Library site. Radar detects only 3 feet deep. Plane radar, was not a possibility.

Rick Larson believes that core samples would be worth the cost to check the area, possibly \$1500-\$3000. Members agreed that area should be tested. Permission would be required from the City of Beloit, before samples are taken.

Rick Larson would like to have the Port Library Trustee members, Mr. Marrs, Beloit City council and other interested parties meet for a "brain storming" session for the New Library. Director Pat Heidrick reminded us of the Open Meetings act, and that procedures will need to be followed in the event of a meeting.

Rick will try to set up a meeting in the near future.

New Business-

Our new Library assistant is a young teen who will be closing the building some late evenings. Director Pat Heidrick has concerns, since the the Library break-in, and asked Trustees for some direction. She can rearrange present staff, hire part time staff, and visit with Chief of Police Frank Gent. It was suggested that Pat visit with Frank Gent for options.

A motion to adjourn was made by Brenda Schultz. Linda Duntz seconded. Motion passed. Meeting was adjourned at 6:02 p.m.

Our next meeting is November 3rd at 5:30 p.m.

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