

## PORT LIBRARY BOARD OF TRUSTEES

APRIL 6, 2009

### Minutes

The Port Library Board of Trustees met April 6, 2009. Chairperson Rick Larson called the meeting to order at 5:34 p.m. Present were Rick Larson, Carol Porter, Mike Wilkison, Brenda Schultz, Kelly Kimerer, Linda Duntz, Kitty Wagner and Director Pat Heidrick. Barbara Axtell from the Beloit Call and Janice Bassford also attended the meeting.

Chairperson Rick Larson thanked Board members Brenda Schultz and Kelly Kimerer for their time as Library Trustees.

Minutes from the March 2, 2009 meeting were reviewed. Brenda Schultz made a motion to approve all minutes as read. Linda Duntz seconded the motion. Motion passed.

#### Directors' Report:

- Library roof budgeted? Beloit City employees measuring roof. City of Beloit has roof replacement bid request published in Beloit Call. Several contractors checking condition of roof.
- Director Pat Heidrick confirmed that there is one unexpired two-year term and one full term opening on the Board of Trustees to be filled by mayoral appointment.
- Thanks to Brenda and Kelly as Library Trustees
- The "Resumes" session that was scheduled for March 23rd was cancelled due to bad weather.
- Only two individuals showed an interest in the resume session. The same poor attendance for the mobile computer lab for typing and printing the resumes. Reevaluating the proposed April job fair at this time.
- March 30th Rick Larson and Carol Porter met with Director. See recommended reviews of library policies.
- April 13-18 is National Library Week. Scavenger hunt, prize drawings, children's crafts and apple pie for patrons. There will be no fines charged this week for any past due books. April 14th is National Library Workers day.
- April 17th - Rachel to attend rescheduled Summer Library Program in Great Bend
- April 24th - Port Library hosting READ workshop, 9:30-12. Creating READ posters with PhotoShop 7.
- Director Pat Heidrick anticipating the arrival of a new grandchild, thus may not be here for May Board meeting.

#### Old Business:

Rick Larson & Carol Porter met with Director Pat Heidrick to review Library policies handbook. The video game policy was also reviewed. Please see amended handouts for changes.

Mike Wilkison made a motion to approve the recommended changes to library policies. Kelly Kimerer seconded the motion. Motion passed.

Charter Ordinance #9: some years ago (1995) Trustees asked the City to pass a charter ordinance to increase the levy for the library to six mills. In order to provide services, meet minimum wage requirements and meet specific goals, there is a need to consider rescinding the charter action.

The Port Library Board of Trustees respectfully requests the Beloit City Council rescind Charter Ordinance #9, which limits the levy to six mills, in order that an adequate level of local support for the Port Library may be assured into the future.

Director Pat Heidrick recommends that Trustees send (see suggested draft) a letter to Beloit City Council with specific needs and goals. Meeting with City Attorney, City Administrator & Mayor are advised. The Library Board will discuss the budget in greater detail at the May meeting.

#### New Business:

Rick Larson visited the NCK Technical College Board president in March. The indication is the college is not interested in sharing ownership of a library building. They are willing to help with construction as time allows.

April 6, 2009 - Director Pat Heidrick tendered her resignation as Director of the Port Library, effective December 31, 2009.

Pat has been Director of the Port Library a total of 31 years, June 1972 to May 1981 and June 1987 until December 2009. She has seen many amazing changes over this period of time, and has but one regret...that "a much-needed user-friendly library facility is not already being built in Beloit."

Trustees will need to discuss changes for a future Director, duties and staffing at future Board meetings.

A motion to adjourn the meeting was made by Kelly Kimerer. Carol Porter seconded the motion. Motion passed. Meeting was adjourned at 6:29 p.m.

As we said good-bye to Brenda and Kelly, delicious treats, provided by Pay, were enjoyed by all after the meeting was adjourned.