

Port Library  
Bd. of Trustees Meeting  
February 4, 2013

Present were: Rick Larson, Verlin Kolman, Craig Cousland, Sally Williams, & Rachel Malay Library Director. Kitty Wagner arrived a bit late & Jeri Bates was absent. President Verlin called the meeting to order at 5:30 p.m. The minutes of the January meeting, with a correction, were approved in a motion by Craig & a 2<sup>nd</sup> by Sally. The financial report was reviewed. The Farmway Credit Union checking account will remain open for a while in case something comes up in connection with the remodel project. Rachel had some of the statistical information in charts for us to look at & it was decided to do these charts quarterly for a different look to the report. The usage report for all of 2012 was reviewed and the figures were a pleasant surprise.

Directors Report: Rachel's report for January showed a very busy month. 10 different groups used the Schafer Room & some used the room several times. The study room was also used by several groups & one individual used the room to Skype visit with family in Russia. The new USD # 273 Superintendent, along with some School Board members, also toured the library.

Old Business: There was a long discussion about employee salaries and how to get them up to the average for libraries of our size in the State of Kansas. Rachel presented some figures for us to consider. Craig moved & Sally 2<sup>nd</sup> to confer with the Auditors about the impact of what we want to do, & if it is possible, we plan to give the employees a 3½ % raise effective with the Feb. 2013 paychecks. There will be more discussion on this issue when the 2014 budget is discussed in June as our current salaries are considerably below the state average. Our health care discussion has been postponed indefinitely. Coat Racks: Rick reviewed the cost of racks at the Solomon Valley Building Center. After some discussion it was decided by consent of the members to go with coat racks on wheels & not those attached to the walls.

New Business: Verlin read a letter from Jeri Bates resigning her position on the Board effective immediately. Rick moved to accept the resignation & leave the position open till May when the new members will be appointed. Rachel mentioned the Kitty Wagner's term is up in April and that she is not eligible to be reappointed as she has served her two terms. There was some discussion about who to talk to about joining our Board of Trustees. Verlin & Rick will talk to some of those suggested. The BHS Class of 1957 is offering a donation, we get to pick the gift, to the library. The Class of '57 had thought an outside bench or a birdbath. The staff thought a birdbath would be nice to have. Rachel will contact the Class of '57 for the details of the gift.

There being no further business the meeting adjourned at 6:30 p.m.

Rick Larson Secretary