

Port Library Board of Trustees Meeting Minutes
February 9, 2015

President Verlin Kolmann called the meeting to order at 5:35 p.m., members present were Tori Bowers, John Highland, Keith Bottrell, Lorraine Jensby, Joyce McKinney and Rachel Malay.

The minutes of the January meeting were reviewed with no changes.

The financial report, year end report and bills to be paid were reviewed.

The director's report was reviewed. Rachel noted workmen from Schnell & Pestinger were on the roof replacing air handling fins on the heat/ac units. A plumbing issue was discovered by Craig and things were handled quickly to get that fixed. The Schafer Room is getting a lot of use during the month. Another adult program is planned for later in February.

John made a motion to accept the minutes of the January meeting, the financial report, year end report and the director's report. Lorraine seconded, and the motion carried 6 – 0.

Old Business:

Some discussion was held about the library's insurance policy. It will renew on July 1st. Keith will get the amount of the renewal as soon as it is available for budget purposes.

New Business:

No new business at this time.

Other Business:

Rachel placed an ad in the Waconda Trader and the Beloit Call about the open Board member position.

Rachel has not heard back about the grant application filed with the Mitchell County Foundation.

With no further business to discuss, a motion to adjourn the meeting was made by Joyce and seconded by Lorraine. Meeting was adjourned at 6:00 p.m.

Tori Bowers, secretary

Next meeting is Monday March 9, 2015 at 5:30 p.m.