

January 5, 2009
Port Library Trustee Board Meeting Minutes

The Port Library Board of Trustees met January 5, 2009. Chairperson Rick Larson called the meeting to order at 5:30 p.m. Present were Rick Larson, Mike Wilkison, Brenda Schultz, Kitty Wagner, Director Pat Heidrick and Youth Services Librarian Rachel Malay. Carol Porter joined us at 5:55 p.m. Representing the City of Beloit: City Administrator Doug Gerber, Assistant Stacy Thompson and Councilor Craig Cousland. Janice Bassford also attended our meeting.

Minutes from the December 8, 2008 were reviewed. Brenda Schultz made a motion to approve the minutes as read. Mike Wilkison seconded the motion. Motion passed.

We reviewed the Financial report. Per Director Pat Heidrick, not all of the 2008 bills have been received at this time. Brenda Schultz made a motion to approve the financial report and pay all bills. Kitty Wagner seconded the motion. Motion passed.

Directors Report:

- Penguin Party-although advertised-only 6 children and parents attended.
- Rachel continues to participate in ICMA grant proposal meetings, see information provided by Rachel.
- Check has been received from the City of Beloit to cover shortfall in 2008 tax levy distribution.
- Story Port registration. First session of Story Port begins January 20th. Sessions through April on Tuesday afternoons.
- Annual reports due in January and February. System Inter-Library Loan report, System Grant report, KPERs Annual report and State Annual report. Two System Meeting reports will be completed in the next few months and submitted for 2009.
- Retirement Reception on February 1st at the Great Bend Library for CKLS Administrator Jim Swan.
- Harry Willems named new CKLS Administrator.
- Furnace breakdown-Watts Plumbing & Heating have been called. Diagnostics and repair costs to be determined.

Old Business:

ICMA grant proposal for City of Beloit and Port Library for a Media Center to be housed at the Port Library. Rachel provided a draft copy of the grant proposal and grant budget chart, listing item, quantity, costs, vendor, etc. The presented grant draft will be fine tuned and changes made. Signatures will be needed to submit the grant proposal.

Brenda Schultz made a motion to authorize Rick Larson as the Library Board Representative to sign the finalized grant application for the Port Library Board of Trustees. Kelly Kimerer seconded the motion. Motion passed.

New Business:

Changing the building plans for the New Library.

Rick Larson, Pat Heidrick and Rachel Malay will be meeting to discuss and define changes that could be made to the New Library building plan. Changes must also meet Library standards. Rick Larson asked for volunteers. Brenda Schultz and Mike Wilkison responded. This committee will meet with Mr Marris to discuss the feasibility and cost of Library building changes.

Other Business:

Chairperson Rick Larson asked City Administrator Gerber if the City of Beloit is willing to ask NCK Technical College Heavy Equipment Department to level the proposed library site on Mill Street.

Leveling the site may determine what debris from the old High School was buried in the basement.

This opportunity could be used to test for any hazardous materials on the site, making the site more marketable should the library not be built here. Mr. Cousland said he could not speak for the Council as a whole, especially about expenditures of funds.

Rick Larson would like to meet again with NCK Technical College President Clark Coco. He invited the representatives of the City of Beloit to attend the meeting.

Councilor Cousland indicated that he and Mayor Koster are trying to set up a meeting with Mr. Coco at this time and asked Mr. Larson to wait before initiating any contact.

A motion to adjourn the meeting was made by Rick Larson. Mike Wilkison seconded the motion.

Motion passed. Meeting was adjourned at 6 p.m.

Our next meeting is February 2nd at 5:30 p.m.

[Link to blog main page](#)

[Link to NCKCN website](#)

[Link to Meeting Minutes Index](#)