

Port Library Board of Trustees Minutes
July 6, 2010

The Port Library Board of Trustees met Tuesday, July 6, 2010. Trustees present were President Verlin Kolman, Vice President Rick Larson, Treasurer Sally Williams, Kitty Wagner, Jeri Bates and Connie Kopsa. Also present were Director Rachel Malay, City Administrator Glenn Rodden and Beloit City Council member James Crowley.

The meeting was called to order at 5:30.

Minutes from the June meeting were reviewed. Rick Larson moved to approve the minutes. Kitty Wagner seconded. Motion passed.

The financial report was reviewed. Rachel Malay highlighted that two computer towers had been purchased in June at a cost of \$1332.93 total. Insurance was also paid at a cost of \$1065. Jeri Bates moved that we accept the financial report, noting the above payments, and pay all bills. Connie Kopsa seconded. Motion passed.

Rachel Malay gave her report with the following high points:

- The June statistical report showed a big increase in the number of wireless Internet signal users.
- Anita Reiter's summer reading programs have gone well. She has hosted 5 programs for grade school kids and 3 for teens.
- Rachel's last Tea Party was not well attended but this could have been due to poor timing-during harvest.
- The new water cooler was delivered June 24th. It is up and working well.
- On July 7th Marla Evert will be attending a CKLS workshop in Russell on writing competitive grants for CKLS \$.
- An adult summer reading program will be starting July 9th. This is the first of these in many years to be hosted at the Port Library.

Old Business: Director Rachel Malay asked about the status of the Friends of the Library plans. There has been no formal action so far.

New Business:

Rick Larson reported that Lydia Becker from the Chamber of Commerce had contacted him regarding the Port Library possibly being a beneficiary of an upcoming fundraiser that the Chamber will be hosting. Nothing is official yet. More details will follow.

Verlin Kolman reported that Donnie Marrs had provided him with a rough draft of some estimates that he had been working on. These are cost estimates comparing the two future proposed sites of the Port Library. After much discussion it was decided that more information was needed from Donnie. Verlin will get back to Donnie and ask him to include the following in his next estimate:

1. Compare a 17,000 square foot remodeled building to a 17,000 square foot new building.
2. What type of assistance is available from FEMA with the inclusion of a safe room? What is the actual square feet allowed for a safe room and what percent of the total cost would FEMA absorb?
3. Estimate clean up cost of the building on the old Correctional Facility grounds.
4. When providing blueprints, be sure to allow for expansion to the north on the old correctional facility grounds.
5. Add a young adult area to the blueprint.
6. The children's area needs to be enclosed.
7. Please provide an identical floor plan for both building sites so we can make comparative costs.

Rick Larson moved that we adjourn. Seconded by Sally Williams. Meeting was adjourned at 6:28.

Next meeting will be Monday, August 2, 2010 at 5:30.