

Port Library Bd. of Trustees
Regular meeting
July 02, 2012

Present for the first meeting in our new building were: Rick Larson, Verlin Kolman, Kitty Wagner, Craig Cousland, Sally Williams, Jeri Bates & Director Rachel Malay. Connie Kopsa arrived at 5:45

President Verlin called the meeting to order at 5:30 p.m. The minutes of the June meeting were reviewed and approved on a motion by Connie with a second by Jeri. Rachel presented the financial report. We have retained 5% of the payments to the contractor and architect during the remodel and they will be paid when all the unfinished work is done. The big delays now are the shelving end-caps and the circulation desk. Rachel explained the reason for the end-cap delay. The circulation desk SHOULD be within 10 days. After the end-caps are installed and the circulation desk finished we will be open regular hours. The Director's Report was short due to the move & other issues. She will be a presenter at a CKLS workshop on Aug. 14.

OLD BUSINESS: Health insurance was revived for discussion. Options were reviewed & it was decided to check with KPERS to see if we qualified for ins. coverage under their regulations. More will be discussed at the next meeting. E-Readers & our options were reviewed by Rachel. She explained the difference between those we own and the patron's personal readers and what we could offer for both. Jeri moved to join the Sunflower Consortium and purchase books for our readers up to \$ 3,000 for both types of readers. Craig seconded and the motion carried. Rachel will work on some policies for e-reader checkout by our patrons.

NEW BUSINESS: Rachel discussed curtains for the community room & some of the offices. After some discussion this item was tabled till the next meeting when Rachel will have more information. There was discussion about naming areas of the building after patrons that have donated money to the remodeling of our new building. Connie moved to name the community room the Schafer Room after Olive Schafer. Rick seconded and the motion carried. Rick moved to name the history/genealogy room the Topliff Room. Connie seconded and the motion carried.

By consensus we decided to have a special meeting on July 16th for the purpose of discussing building issues and planning our Grand Opening/Open House.

The meeting adjourned at 6:45 on a motion by Rick & seconded by Kitty. Motion carried.