

Port Library Board of Trustees
Minutes
March 8, 2010

The Port Library Board of Trustees met Monday March 8, 2010. Members present were Rick Larson, Mike Wilkison, Sally Williams, Jeri Bates and Kitty Wagner. Port Library Staff attending were Director Rachel Malay and Administrative Assistant/Circulation librarian Marla Evert. Connie Kopsa also attended our meeting.

Meeting was called to order at 5:32 p.m.

Minutes from the February 8, 2010 were reviewed. Mike Wilkison made a motion to approve minutes of the February meeting. Jeri Bates seconded. Motion passed.

Financial Reports were reviewed. Mike Wilkison made a motion to approve the financial report and pay all bills. Sally Williams seconded motion. Motion passed.

Marla pointed out that a typing error had been corrected on the budget report.

Directors Report:

- February 11th, Rotating Book Van here, selected 290 items.
- Port Library on Facebook!
- Automation update-Library staff planning schedules. Two volunteers have already offered to help. Any additional volunteer help would be appreciated.
- March 1, Twenty Nine Girl Scouts and three Leaders met at the library for their regular meeting and a short tour of the library to honor Dr. Seuss' birthday. Scouts were encouraged to talk to their parents about the need for a new library.
- Several groups continue use of Reading room.
- March 19, Census kiosk at the library to answer any questions the public may have about the 2010 census.
- March 22, Adult tea party & title preview planned, hosted by Rachel & Anita. Tea, petit fours and reviews of new books available at the library.
- March 26, Anita to attend Summer Library Program Workshop in Great Bend
- Rachel has registered for Kansas Library Conference to be held in April.
- Please review 2010 CKLS Trustee training handout; contact Rachel if interested.
- Rachel will be checking for more information on a USDA grant for Rural Libraries.

New Business:

Trustees want to plan a future meeting with the Beloit City Council to discuss a New Library Building. A tentative date would be in May.

Trustees should prepare a list of questions and or issues concerning the building site on Mill Street. Trustees should also have a list of questions and or issues concerning the possible availability and expense of an addition to a present building at the Beloit Juvenile Facility.

Rick will contact the Beloit City Mayor to set up time and location to meet with the Mayor and

City Council.

Several locations were discussed for the location of Pat Heidrick's portrait.

Decisions for the rescheduling Library Board meeting dates in April and July as follows,

April meeting date remains on April 5th.

The Library is closed on Monday, July 5th, so the July meeting will be rescheduled to Tuesday, July 6th.

An Executive Session to discuss acquisition of Real Estate for 15 minutes began at 6 p.m.

Session was extended for an additional 15 minutes.

The Executive session was concluded at 6:30 p.m., with no decisions made.

Mike Wilkison made a motion to adjourn the meeting. Rick Larson seconded motion. Motion passed. Meeting was adjourned at 6:35.

Next Meeting: Monday April 5, 2010 - 5:30 p.m.