

Port Library Bd. of Trustees
Regular meeting
March 05, 2012

Present were Rick Larson, Verlin Kolman, Connie Kopsa, Craig Cousland, Kitty Wagner, Sally Williams, Director Rachel Malay, and City Administrator Glenn Rodden. Jeri Bates arrived late.

The meeting was called to order at 5:25 p.m. The minutes of the Feb. 06 & Feb 20 meetings were approved on a motion by Craig with a 2nd by Kitty. Financial reports were reviewed; a couple of questions were asked and answered. Sally moved to approved the report and allow payment of bills, Connie seconded, and the motion carried.

Directors Report: Rachel reviewed her report, a copy of which is attached. She introduced Andrea Weidenhaft who is the new Youth Services person. Rachel explained a color board that Design Central sent. It contained color chips of what we decided to use in the new building. After Rachel's report Glenn was asked for any comments. He told us about some of the Councils' thoughts about the future of our present building and who gets the money when it is sold. He also talked about the work to reduce the parking problem on the North Campus.

Old Business: Rachel discussed her thoughts on the hours that we will be open in the new building. She showed us a chart showing working hours. After some discussion Connie moved to approve the working hours. Sally seconded and the motion carried. Verlin gave an update on the building progress.

At this point Verlin turned the meeting over to Kitty as he had to leave.

New Business: A plan for moving to the new building was discussed. When, how, and who were talked about. By consensus we will move as soon after construction completion as we can. The library might be closed for about 2 weeks for the move and we will probably use volunteer labor for the move. There will be more discussion on this at the next few meetings. The new Technology Librarian position job description was discussed. Craig moved for approval, Sally seconded, and the motion carried. This position will be advertised and filled after moving to the new building.

On a motion by Rick with a second by Sally the meeting adjourned at 6:30 p.m.

Rick Larson Secretary