

Port Library Board of Trustees  
Minutes  
May 3, 2010

The Port Library Board of Trustees met Monday May 3, 2010. Trustees present were Rick Larson, Sally Williams, Jeri Bates and Kitty Wagner. New trustees attending their first meeting were Connie Kopsa and Margaret Moore. Also present was Director Rachel Malay.

Meeting was called to order at 5:36 p.m.

A correction was made to the minutes from April. Minutes from the April 5, 2010 were reviewed. Connie Kopsa made a motion to approve the corrected minutes of the April meeting. Jeri Bates seconded. Motion passed.

Financial Reports were reviewed. Director Rachel Malay stated the Library received the State grant and told us that on June 30<sup>th</sup> the Kpers rate goes up 1%. Jeri Bates made a motion to approve the financial report and pay all bills. Motion was seconded by Connie Kopsa. Motion passed.

Margaret Moore made a motion to approve the minutes of the April 19<sup>th</sup> special work session. Jeri Bates seconded. Motion passed.

Directors Report:

- Plaque ordered for Pat Heidrick's portrait.
- The drinking fountain removed and waiting for determination of problem.
- April 7-9<sup>th</sup>, Rachel attended the Kansas Library Association annual convention in Wichita and gave a presentation on last year's online teen summer program. She enjoyed the educational sessions, and picked up many new ideas.
- April 12<sup>th</sup>, Alyssa Twaddell begins work as circulation assistant.
- April 19<sup>th</sup>, "PUSH" team from CKLS, barcoded & labeled books, DVD's etc.
- April 19<sup>th</sup>, Special work session for upcoming City Council/Library Board meeting.
- April 22<sup>nd</sup> Rotating Book Van-the library chose 188 items.
- April 26<sup>th</sup>, the last session of Spring Story Port.
- April 29<sup>th</sup>, Margaret Moore & Connie Kopsa, new Board members, worked with Rick Larson & Rachel on Trustee training.
- May 6<sup>th</sup>, Joint meeting with Beloit City Council.
- May 11<sup>th</sup>, CKLS-Great Bend-New Librarian's Day.
- May 12<sup>th</sup>, Library closed. New Librarian's Day & Spring Assembly in Great Bend.
- May 17<sup>th</sup>-29<sup>th</sup>, Summer Library Program signup.
- May 18<sup>th</sup>, Rachel presenting an online workshop.
- May 26<sup>th</sup>, Rachel to visit with the Lion's Club.

Old Business:

Rick Larson, Kitty Wagner, and Rachel Malay made short presentations and the board had a short discussion about the joint meeting of City Council/Library Board.

New Business:

Election of Officers:

Rick Larson made a motion to nominate Verlin Kolman as Chairman. Jeri Bates seconded.

Connie Kopsa made a motion to nominate Rick Larson as Vice Chairman. Kitty Wagner seconded.

Kitty Wagner made a motion to nominate Sally Williams as Treasurer. Rick Larson seconded.

There were no volunteers for the position of Secretary. It was agreed that the remaining Trustees will share in taking the minutes.

A motion was made by Connie Kopsa and seconded by Sally Williams to cast a unanimous ballot to approve the Election of Officers. Election of Officers as presented was approved.

Kitty Wagner made a motion to adjourn the meeting. The motion was seconded by Sally Williams. Motion passed. Meeting was adjourned at 7:20.

Next Meeting: Monday – June 7, 2010 - 5:30 p.m.