

Port Library Board of Trustees  
Minutes  
November 8, 2010

The Port Library Board of Trustees met Monday November 8, 2010.  
Trustees present were Verlin Kolman, Craig Cousland, Connie Kopsa, Sally Williams, Jeri Bates and Kitty Wagner.  
Also present were Director Rachel Malay, Beloit City Administrator Glenn Rodden.

Meeting was called to order at 5:29 p.m.

Minutes from the October 4th, 2010 meeting were reviewed. Craig Cousland made a motion to approve minutes of the October meeting. Sally Williams seconded. Motion passed.

Financial Reports were reviewed. Connie Kopsa made a motion to approve the financial report and pay all bills. Motion was seconded by Jeri Bates. Motion passed.  
Review handout from Rachel regarding Mitchell County Community Foundation funds.

Directors Report:

- Automation Tuesdays working well.
  - October 7-Kansas Author's Party.
  - October 8-Water heater dies.
  - October 10-Informational meeting about Library survey, not well attended.
  - October 11-Watts installs new water heater. The Library paid for the heater & labor.
  - October 11-Friends of the Library holds an organizational meeting.
  - October 11-CKLS rotating Book van visit.
  - October 20-Library Board meets to discuss building options survey results.
- See photo-6 study carrels-donated to the Port Library by the Salina Public Library.

Old Business:

Review results of the building options survey. See handout with results  
Most surveys indicate renovation of the North Campus cafeteria to be 1<sup>st</sup> choice.  
Next step-negotiate lease, get lease approved, contact architect Donnie Mars.  
Rachel & Kitty will work on floor plan.  
Verlin & Craig will find out what grants may be available.

Technology Plan update-Purchase of (3) Acer Aspire Notebooks-with cases & cable locks for staff & public use. Estimated total: \$1980.00.

New Business:

Negotiate with City of Beloit on a Lease terms agreement for The North Campus building. Craig Cousland made a motion and Sally Williams seconded, Kitty Wagner will be the lease agreement representative.

Question? Can we pull Friends of the Library or an “at large” board member to represent the Library from only Beloit city or can we pull from the countywide area? Rachel responded: a county resident as a board member is not an option because it would change the way the library is funded, but a Friends representative to the library board is a good idea.

New space - New Library Name? Continue to use the “Port Library” as business accounts are under Port Library. Also, books are labeled and becoming a part of automation under the Port Library. Keeping the name keeps history and honors our past. A unique name, “The Port Library.” We can use “The Port Library” as a marketing and publicity brand

Sally Williams made a motion to adjourn the meeting. Craig Cousland seconded. Motion passed. Meeting was adjourned at 6:17.

Board members may attend an informal tour of North Campus building following adjournment.

Next Meeting: Monday December 6, 2010 - 5:30 p.m.