

Port Library Board of Trustees
Regular meeting
November 07, 2011

Present were Verlin Kolman, Rick Larson, Kitty Wagner, Sally Williams, Craig Cousland, Jeri Bates and Rachel Malay, director. Connie Kopsa was absent.

President Verlin Kolman called the meeting to order at 5:30 p.m. The minutes of the meetings of October 3, 6, and 14 were reviewed and approved with a correction to the October 06 minutes on a motion by Craig with a second by Jeri. Rachel reviewed the financial statements for the month. The motion for approval of the report and to allow payment of bills was made by Rick with a second by Kitty. Jeri moved to transfer the CD # 15910 at 1st National to a savings account as it was maturing. Rick seconded and motion carried.

Rachel gave her Directors report for the month.

Old Business: Kristy Bechard from AFLAC Insurance presented us with some options for an employee benefit package that her company has available to us. She had several options for us to consider and we had several questions. We will discuss it more at the next meeting. Rachel presented some changes to the Youth Services Positions for us to consider. She is proposing it to be a part-time position and focus only on Youth programming. After some Q & A discussion Craig moved to allow the changes and Sally seconded. Motion carried. Rachel will advertise to fill the vacancy.

New Business: Rachel presented a lending agreement & policy for the new video cameras available for circulation. After some discussion Rick moved to approve both and Jeri seconded. Motion carried. Rachel then presented us a revised fines policy to consider. The new policy covers the new electronic devices plus the usual books, magazines, and cd's. The policy was approved on a motion by Jeri with a second by Craig.

The meeting was adjourned on a motion by Craig with a second by Sally.

Rick Larson Sec.