

Port Library Bd. of Trustees
Regular meeting
November 5, 2012

Present were Richard Larson, Verlin Kolman, Sally Williams, Craig Cousland, Kitty Wagner, Connie Kopsa, and Jeri Bates. Rachel Malay, library director, was also present.

President Verlin Kolman called the meeting to order at 5:30 p.m. The minutes of the October meeting were approved on a motion by Craig with a second by Sally. The financial report was reviewed. The motion to approve the report and allow payment of bills was made by Rick, seconded by Connie, and the motion carried.

Director's report: Rachel reviewed library activities of the past month. It was a very busy month as there have been several groups meeting in the Schafer room including the Law Enforcement Center, Linux Group, a couple of children's programs, and an investment club. A book club or two will begin meeting here on a regular basis plus a new book club is being formed. A recent book signing by Doug Brush was well attended and the FBI recently used the study room for interviews. There are several upcoming events in the Schafer room this month.

Old Bus: The trial for snacks/drink in the reading area was discussed. It was not that well used but some thought that maybe with a little more time it might work out better. Connie said she was going to try and involve the Friends group in this and was going to attend their next meeting to ask for their help. After more discussion it was decided, by consensus, to allow the trial to continue thru December. Connie said she had talked to Great Plains about the flower beds out front. They had an error in the cost estimate and as a result the cost would be \$ 3,100 instead of \$ 2,500. There were some questions about the reason for the error. Connie then moved to allow the extra cost, Jeri seconded, and the motion carried.

New Bus: Rachel presented the Technology Plan and Disaster Plan for the Port Library. These are required by CKLS. She explained the details of each and the reason for having them. After the Q & A time about each Craig moved to adopt the Tech Plan, Kitty seconded and the motion carried. Rick moved to adopt the Disaster Plan, Sally seconded, and the motion carried.

There being no further business Sally moved to adjourn, Rick seconded, and the meeting adjourned at 6:25 p.m. Rick Larson, Sec.