

PORT LIBRARY BOARD OF TRUSTEES MINUTES October 5, 2009

Port Library Board of Trustees met October 5, 2009 for their regularly scheduled meeting. Chairman, Rick Larson, called the meeting to order at 5:30PM. All Trustees, Director Pat Heidrick, and Duff Watson were **present**.

Mike Wilkison moved the Trustees go into a 30-minute executive session for the purpose of discussing non-elected personnel, with the Director and Duff Watson remaining. Verlin Kolman seconded. Passed. Executive session ended at 6 PM with no action having been taken.

Rick Larson moved the Trustees go into a 15-minute executive session at 6:01Pmto discuss non-elected personnel with the Director remaining. Linda Duntz seconded. Passed. Trustees resumed public session at 6:15 PM with no action having been taken.

Craig Cousland joined the meeting at 6:15 PM.

Verlin Kolman moved the Director write a letter to Duff Watson stating the Library Board of Trustees believes the staff handled the situation of 9-24-09 in the proper manner according to current library policy. Carol Porter seconded and motion passed.

The **minutes** of the September 8<sup>th</sup> meeting were reviewed. Kitty Wagner moved to approve the minutes. Verlin seconded. Motion carried.

The **financial report** was reviewed. Linda Duntz moved we approve the report and pay all bills. Sally Williams seconded and motion passed.

**Director's report:**

Schendel's will be coming to spray for spiders two times a year at a cost of \$65.00 each time. Rick and staff went to the CKLS Fall Assembly Sept. 16<sup>th</sup> in Great Bend. Mr. Rodden, Rick Larson and Pat met at the old BHS site recently.

A draft Port Library Ethics Policy was reviewed for a second time. Linda moved to adopt this policy. Kitty seconded. Motion carried.

The dates for meeting with the final candidates for the director's position were announced with plans for Trustees to meet them.

**New Business:** A draft Public Participation Policy was presented for consideration. It will be on the November agenda for further discussion. Mr. Willems, CKLS Administrator will be at the November 2<sup>nd</sup> meeting for Trustee training.

Sally Williams moved and Mike Wilkison seconded a motion to adjourn. Carried and the meeting **adjourned** at 6:50PM.