

Port Library Board of Trustees
Regular Meeting
October 8, 2012

Present: Rick Larson, Verlin Kolman, Kitty Wagner, Sally Williams, Connie Kopsa and Rachel Malay, library director. Jeri Bates arrived at 5:45.

President Kolman called the meeting to order at 5:30 pm. The minutes of the September 2012 meeting were approved on a motion by Connie with a second by Sally. The financial report for September was reviewed. Approval of the financial report and payment of the bills was approved on a motion by Rick with a second by Kitty. Rachel reviewed her directors' report. It was a busy month and October will also be a busy time.

Old Business: Health insurance was tabled at the September meeting and after some discussion was tabled again till the November meeting. Since our budget is already set nothing can be done till the next budget session so there is time to get this issue done right and settled. Library Policy Book was discussed with some possible changes that will be done at a later meeting. The Food and Drink policy was brought up again for discussion. We have had requests for cookies and drink in the reading area and it is against policy to allow food and drink in the building. After considerable discussion it was decided to try cookies and drink in the reading area for two weeks on Tuesday and Wednesday only. Connie made the motion for a trial period, Verlin seconded and the motion passed on a majority vote. There was a short discussion on the Donor Tree in the entry way. The tree is not staying together and needs some repair already. Connie will check with the vendor for a repair method. Landscaping in the front yard, West side was finalized. Jeri moved to spend up to \$2,500 on the natural grass area West of the entry sidewalk, Connie seconded the motion and the motion carried. The cost of a sprinkler system for the front yard will be looked into.

On a motion by Rick with a second by Kitty the meeting was adjourned at 6:30 pm.