

September 8, 2008
Port Library Board of Trustees Meeting Minutes

The Port Library Board of Trustees met September 8, 2008. Chairperson Rick Larson called the meeting to order at 5:34. **Members present** were Mike Wilkison, Kelly Kimerer, Carol Porter, Kitty Wagner. Youth Services Librarian Rachel Malay joined us in the absence of Director Pat Heidrick. Also in attendance were Janice Bassford, 4th Ward City Councilor Craig Cousland and Beloit City Administrative assistant Stacy Thompson.

Minutes from the August 4th meeting were reviewed. Kelly Kimerer made a motion to approve the minutes. Carol Porter seconded. Motion passed. Kitty Wagner made a motion to approve the financial report and pay all bills. Mike Wilkison seconded. Motion passed.

Chairperson Rick Larson directed members to read the **Directors Report**.

Directors Report:

- Interviews for open position.
 - Rachel attended CKLS Story Time Workshop.
 - Fall sessions of Story Port and Traveling Story Port to begin soon.
 - September 17th-Staff attending System Fall Assembly in Stockton. Library closed.
 - September 30th- Minneapolis Public Library will be hosting all day presentation by State Library personnel.
 - Trustee Workshops-Workshops scheduled at 5 area libraries in the month of October.
 - October 9th- Book Signing by Lora K. Reiter, 4-6:30 p.m.
 - November 6th-CKLS Executive Committee Monthly Meeting at the Port Library, at 1:30 p.m.
All members are invited to attend. Lunch will be provided, please contact Pat if you are interested.
 - Jim Swan-CKL System Administrator/Great Bend Public Library Director announced his retirement, effective February 2009.
 - Proctor Exams have begun.
- Directors report was approved as read.
Rick encourages everyone to attend Trustee Workshops. Carol will need to attend at least one workshop, within 2 years.

Rachel, Youth Services Librarian presented "Francis" the "Catch the reading bug" mascot for this years' summer reading program. She gave a short report on the summer program. A special 45 minute presentation was given by Gary Reynolds a professional bee keeper. Rachel reported that every one enjoyed the books, activities and snacks provided this year. Other programs this summer included a Smoky hills program, Summer teen program and other activities. Rachel mentioned that the Library blog was updated 4 times this summer, the archives have pictures. Rachel would like feedback, what would you like to see on the website?

Old Business

Rick Larson stated that the construction cost of a basement is less than ground floor floor area construction. Building costs look to be about \$150.00 square ft. Ricks' target is a 12,000 square ft. building for 1.8 million, additional costs for shelving, desks, etc.

New Business

Rick Larson asked Mr. Cousland about progress of research being done by Mr. Cousland and Mayor Koster for the New Library. Mr Cousland reported that they are still looking at possibilities at this time.

A motion to adjourn was made by Kelly Kimerer. Carol Porter seconded. Motion passed. Meeting was adjourned at 5:58 p.m.

Our next meeting is October 6th at 5:30 p.m.

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