

Port Library Board of Trustees Meeting Minutes
September 8, 2014

President Verlin Kolmann called the meeting to order at 5:30 p.m., members present were Tori Bowers, Joyce McKinney, Lorraine Jensby, Keith Bottrell, John Highland and Rachel Malay.

The minutes of the August meeting were reviewed with no changes made.

The financial report and bills to be paid were reviewed. It was discussed that the city passed the 2015 budget for the library. And based on the two tests used to determine eligibility for the State Library Grant, it was deemed that we qualify for the grant.

The director's report was reviewed. Rachel noted that the booth at the fair had good attendance with many entries for the basket drawings. The winners all enjoyed their baskets. The main entry to the library was blocked off while the city crews did some street construction. Patronage to the library was down during this time. There is a new brochure out with monthly programs listed. Check it out! It looks great! And finally Story Port will start September 8th. Keith moved to accept the minutes of the August meeting, the financial report and the director's report. Tori seconded and the motion carried 6-0.

OLD BUSINESS:

No old business to discuss.

NEW BUSINESS:

There was discussion on possible hail damage to the roof of the library after the storm over Labor Day weekend. Verlin said it was going to be checked out.

CKLS is requiring a voting proxy designation. This person will be going to the meeting and voting on by-law changes for CKLS. Verlin made a motion to designate Rachel as proxy. The motion was seconded by John and the motion carried 6-0.

CKLS is making some changes for their incentive grant for 2015. Rachel indicated that we will need to make some changes to our policies regarding the disaster plan or emergency preparedness plan for the library, and a policy regarding disposable surplus property. After discussion, it was determined Rachel will write the policy changes and submit them to the board at the next meeting.

At our meeting next month, we will be going over evaluations.

With no further business to discuss, a motion was made by Lorraine to adjourn the meeting, seconded by Tori and the meeting was adjourned at 6:00 p.m.

Tori Bowers, secretary

Next meeting will be Monday, October 13, 2014 at 5:30 p.m.